



UNIVERSITY of CAMBRIDGE
ESOL Examinations

Cambridge English Business Certificates

Business English Certificates (BEC)
CEFR Level B1, B2, C1



*Making
Business
English work
for you*

Further your career

English is a key skill for a successful career. If you are applying for a job or hoping to get a promotion, most employers – especially international employers – will ask you to demonstrate your English language skills. You can do this by taking the prestigious Cambridge ESOL Business English Certificates (BEC).

BEC is an internationally recognised qualification in English for work. It is trusted by employers and universities in more than 60 countries. It is taken by students and young professionals around the world who want to improve their job prospects or study business courses overseas.

Cambridge ESOL is a department of the University of Cambridge and is the world's leading provider of international English language qualifications for all learners of English.



Leading Indian employers endorse BEC

"BEC examinations have become an intrinsic part of assessing the language training that is given to all frontline employees who have to deal directly with customers and clients. This external certification helps in an objective evaluation of the language skills of the employees thus adding value to the company's reputation."

Uma Raman
DGM, Skill Enhancement Division
HCL Technologies BPO Services Ltd

"We use BEC as a retention tool which shows our staff that we invest in them through our BEC programmes. All of our participants feel BEC has practical applicability in day-to-day work and has given them the confidence in speaking English to their counterparts overseas, as well as their clients."

Laura Cirello
Head, Learning and Development
JP Morgan
Treasury & Securities Services

"We believe it is challenging as well as extremely motivating for our employees to receive BEC certifications which are internationally benchmarked as well as aligned to our business communication requirements. We have hence chosen to work with the University of Cambridge ESOL Examinations."

Indubala Ashok
Global Head, Foreign Language
Initiatives
Tata Consultancy Services Ltd

Computer based BEC

BEC is now available on computer. You can take the reading, writing and listening parts of the test on a computer using an attractive and easy to understand interface, while the speaking test is conducted face to face. With Computer based BEC you also have the flexibility of more test dates and registration much nearer to the exam date. Of course, the pen and paper version will continue to be available.



Opportunities for everyone

BEC is available at three levels: BEC Preliminary, BEC Vantage and BEC Higher. The levels range from lower intermediate to advanced, so you can choose a BEC test that matches your level of English language skills and your professional needs.

Three levels of BEC

BEC Preliminary is at lower intermediate level, for candidates who have limited confidence in their English. It includes tests of reading and writing, listening and speaking.

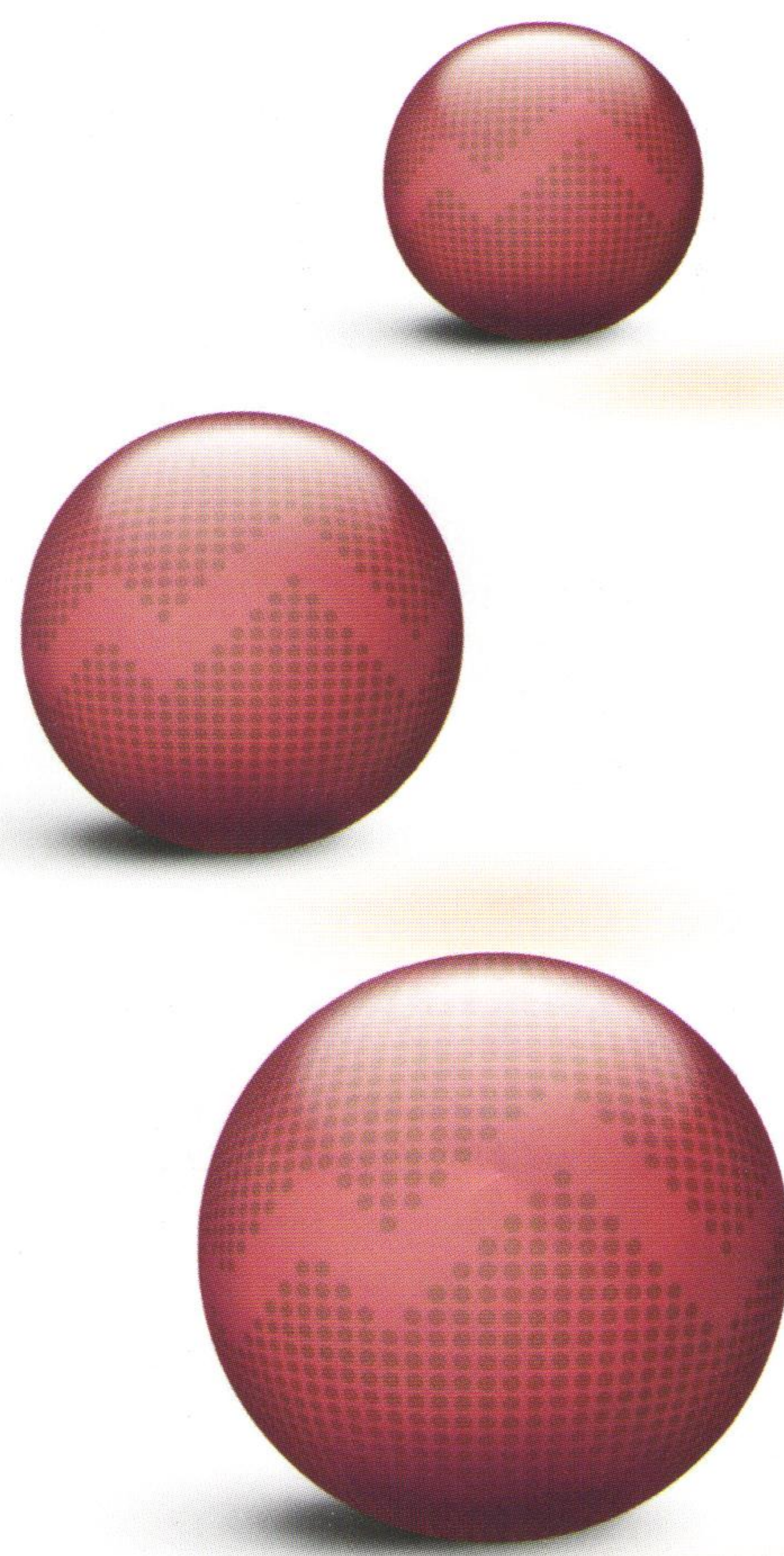
Candidates have to read reports, charts and advertisements, as well as write a short email or memo. They also have to understand short conversations and discussions and give a short presentation in the speaking test.

BEC Vantage is at intermediate level and is suitable for candidates who have good confidence and fluency. It includes tests of reading, writing, listening and speaking.

The tasks are more complex than Preliminary level and include reading longer business reports and company documents, writing letters or proposals, listening to short discussions, and contributing to a discussion about a business topic in the speaking part.

BEC Higher is an advanced level certificate, for candidates who can use English very confidently in all professional and social situations. There are separate assessments in reading, writing, listening and speaking.

Candidates have to understand authentic business articles, write reports and summarise graphs, as well as listen to extended discussions and presentations. For speaking they have to give a presentation and express opinions in a business discussion.



Companies whose employees have taken BEC

- Aptech Ltd.
- Bank of America
- Cognizant Technology Solutions
- Deutsche Bank
- DHL Express (India) Pvt. Ltd.
- Eicher Motors Ltd.
- Expertus Infotech Ltd.
- Fujitsu Prime Software
- GlaxoSmithKline
- HCL Technologies
- Heidelberg India Pvt Ltd
- Hewlett-Packard
- Hindustan Lever Ltd
- Hindustan Petroleum Corporation Ltd
- Honeywell International
- HSBC
- Indian Oil Corporation
- Infosys Technologies Ltd
- Johnson & Johnson
- Kasturi and Sons Ltd
- Larsen & Turbo Limited
- Maruti Udyog Ltd
- MindTree Consulting Pvt Ltd
- Nestle India Ltd
- Oberoi Hotels
- Procter & Gamble
- Ramco Systems
- Rane Group
- Siemens
- Tata Consultancy Services
- Tata Infotech Ltd
- TVS
- Wipro Technologies
- World Bank

... and many more



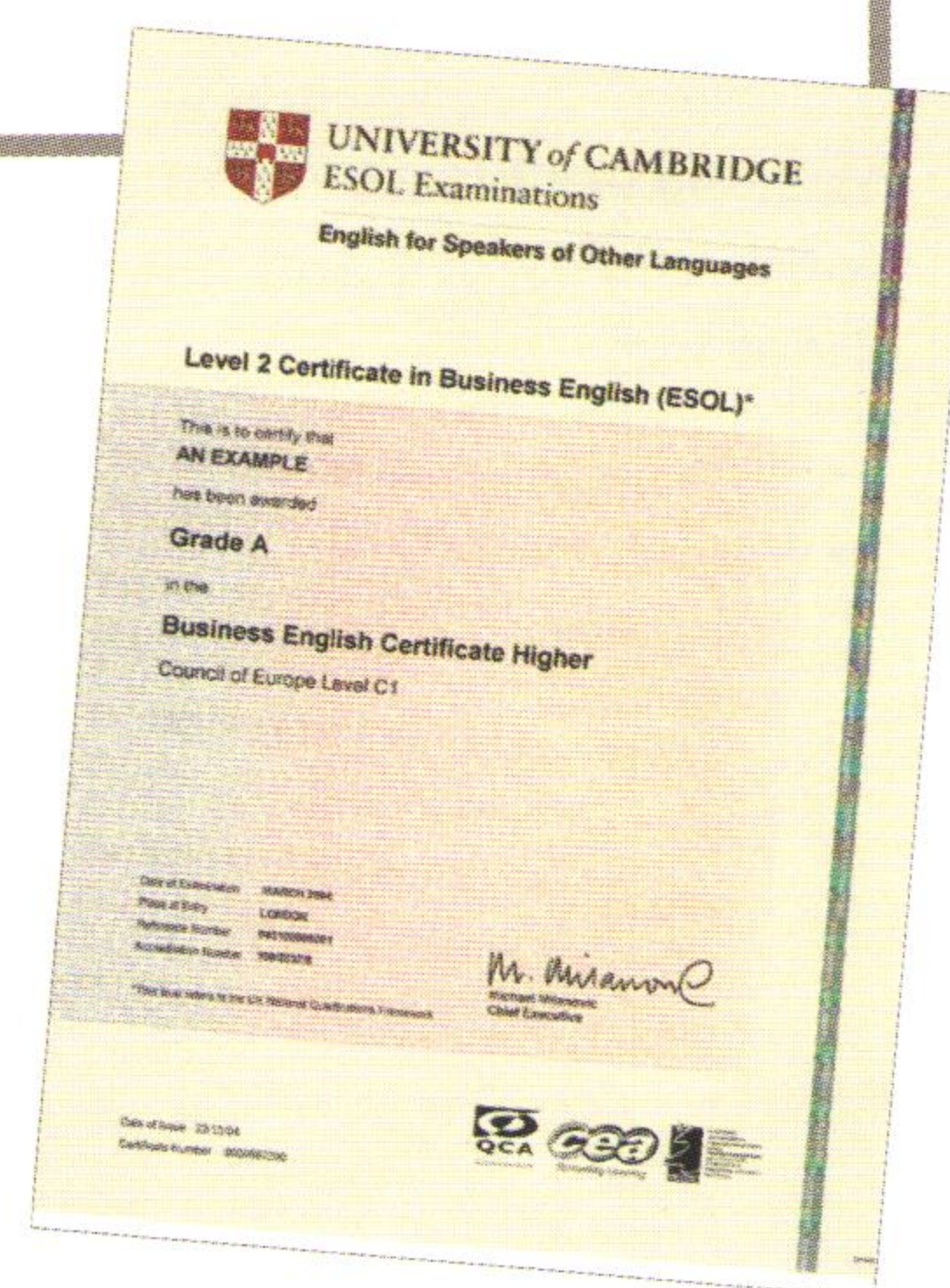
Why BEC?

- BEC is a globally recognised qualification
- A BEC certificate will improve your job prospects and add value to your CV
- BEC gives you the opportunity to learn practical workplace English skills
- Preparing for BEC improves your confidence in using business English, particularly in speaking
- The different levels of BEC give achievable goals and structure to your language learning
- Many universities recognise BEC for business courses
- BEC is available on computer or as a paper and pen test

Register for BEC

For preparation materials, download the handbooks and past papers from:
www.CambridgeESOL.org/BEC

To improve your language skills and prepare for BEC, you can register for a course at your college or with any training provider. BEC examinations take place in March, May, June, September and November. For test fee and other registration information, please contact your BEC centre.



Cambridge ESOL

Cambridge ESOL (English for speakers of other languages) is a department of the world-renowned University of Cambridge.

Cambridge ESOL's objective is to provide language learners and teachers in a wide variety of situations with access to a range of high quality international exams, tests and teaching awards, which will help them to achieve their life goals and have a positive impact on their learning and professional development experience.

www.CambridgeESOL.org

For more information about Cambridge ESOL, our qualifications and the organisations we work with, please contact:

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Certificate Course offered by Finishing School
(Under Department of Humanities and Sciences)

Business English Certificate
(Cambridge University Language Assessment)

The English Teaching Faculty has been training II B. Tech and III B. Tech students since 2011 to appear for the Business English Certificate Examination conducted by Cambridge University Language Assessment Division. The training is conducted after class hours. The following table provides information about the number of students trained and the number of students who have appeared for the examination.

Year	No. of students trained and level of the examination	No. of students who appeared for the examination and received the certificates
2016 June	BEC Prelim: 14	07
	BEC Vantage : 1	01
2016 March	BEC Vantage: 66	62
2015 June	BEC Vantage: 84	67
2014 March	BEC Vantage: 19	18

Course Coordinator:

Dr. C. KALPANA,

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Department of Humanities & Sciences, VNRVJIET.