



## INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

## IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.

**1. Kindly provide the details of the institution**

Name of Institution:	VNR Vignana Jyothi Institute of Engg. & Tech.
Year of Establishment of the Institution:	1995
Address Line 1:	Vignana Jyothi Nagar, Bachupally
Address Line 2:	Nizampet (S.O)
City/Town:	Hyderabad
State:	Andhra Pradesh
Postal Code:	500090
Email Address:	<a href="mailto:principal@vnrvjiet.in">principal@vnrvjiet.in</a> , <a href="mailto:postbox@vnrvjiet.in">postbox@vnrvjiet.in</a>

**2. NAAC Accreditation/ Reaccreditation Details**

Year of Accreditation/ Reaccreditation:	2013
Current Grade:	A
CGPA:	3.21

**3. Institutional Status**

Conferred UGC Autonomous status for 6 years. 7 UG courses are accredited by NBA

**4. Contact Person Details**

Name of Head of Institution:	Dr. C.D. Naidu
Contact Phone:	040 - 23041517
Email:	Principal@vnrvjiet.in
Website URL:	www.vnrvjiet.ac.in
Name of IQAC Co-ordinator	Dr. Poonam Upadhyay
Email:	iqac@vnrvjiet.in

## SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

**5. Number of academic programmes existing (Enter a number; 0 for nil)**

Undergraduate (BA/B.Sc./B.Com etc)	0
Post Graduate (MA/M.Sc./M.Com etc.)	0
Research Programmes (M.Phil/Ph.D)	03
Certificate Programmes	48
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine /Pharmacy/Paramedical/Nursing etc)	18
Other value added programmes	1
Any other programme offered (Specify)	0

**6. Details on Programme Development (Enter a number; 0 for nil)**

New programmes added during the year	0
New programmes designed	1
Programmes under revision	18
Interdepartmental collaborative programmes	2
Inter institutional collaborative programmes	1
Number of review committee recommendations implemented (Total)	4
Number of NAAC peer team recommendations implemented	4
Number of UGC/any other expert committee recommendations implemented	4
Number of review committee recommendation under implementation	4
Number of NAAC peer team recommendations under implementation	6
Number of UGC/ any other expert committee recommendations under implementation	4

## 7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	233
Total faculty on rolls	233
Faculty added during the year	48
Faculty positions vacant	25
Faculty left during the year	21
Total number of visiting faculty	14
Total number of guest faculty	9

## 8. Qualification of Faculty

PhD and Above	34
MPhil	9
Masters	171
Any other (Specify)	19

## 9. Faculty qualification improvement

PhD awarded to existing faculty	04
MPhil awarded to existing faculty	00
Any other degree awarded to existing faculty	02

## 10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	39
Administrative staff (Actual strength)	39
Added during the year of reporting	06
Left during the year	03
Number of posts vacant	0

## 11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	59
Technical Support Staff (Actual strength)	59
Added during the year	05
Left during the year	02
Number of posts vacant	0

## SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

**12. Establishment details**

	DD	MM	YYYY
Year of establishment of IQAC	<input type="text" value="18"/>	<input type="text" value="02"/>	<input type="text" value="2013"/>

**13. Composition of IQAC (Enter a number; 0 for nil)**

Number of IQAC members	<input type="text" value="29"/>
Number of Alumni in IQAC	<input type="text" value="2"/>
Number of Students in IQAC	<input type="text" value="2"/>
Number of Faculty in IQAC	<input type="text" value="10"/>
Number of Administrative Staff in IQAC	<input type="text" value="2"/>
Number of Technical Staff in IQAC	<input type="text" value="2"/>
Number of Management Representatives	<input type="text" value="2"/>
Number of External experts in IQAC	<input type="text" value="1"/>
Number of any other stakeholder and community representatives	<input type="text" value="8"/>

**14. IQAC Meetings**

Number of IQAC meetings held during the year	<input type="text" value="02"/>
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**15. Whether Calendar of activities of IQAC formulated for the academic year**

**16. IQAC Plans for Development (Enter a number; 0 for nil)**

Number of academic programmes proposed	2
Number of value added programmes proposed	6
Number of skill oriented programmes proposed	27
Number of faculty competency and development programmes proposed	2
Number of other staff development programmes proposed	9
Number of student mentoring programmes proposed	64
Number of co-curricular activities proposed	2
Number of inter departmental cooperative schemes proposed	1
Number of community extension programmes proposed	3
Any other programmes proposed (Specify)	0

**17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)**

Number of academic programmes implemented	1
Number of value added programmes implemented	5
Number of skill oriented programmes implemented	14
Number of faculty competency and development programmes implemented	2
Number of other staff development programmes implemented	9
Number of student mentoring programmes implemented	64
Number of co-curricular activities implemented	2
Number of inter departmental cooperative programs implemented	1
Number of community extension programmes implemented	3
Any other programmes suggested that are implemented (Specify)	0

**18. IQAC Seminars and Conferences (Enter a number; 0 for nil)**

Number of seminars/ conferences/ workshops organized by IQAC within the institution	<input type="text" value="2"/>
Number of participants from the institution	<input type="text" value="150"/>
Number of participants from outside	<input type="text" value="0"/>
Number of external experts invited	<input type="text" value="2"/>
Number of external conferences/seminars/ workshops on institutional quality attended	<input type="text" value="3"/>
Number of events conducted with IQACs of other institutions as collaborative programmes	<input type="text" value="0"/>

**19. Did IQAC receive any funding from UGC during the year?**

Yes / No: **No**

**20. If the response to Qn. 19 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)**

Amount Received from UGC	<input type="text" value="0"/>
Amount Received from any other source including the college management	<input type="text" value="500000"/>

**21. Any significant contribution made by IQAC on quality enhancement during current Year (Please provide details in bullet format)**

- Quality manual of the institute is developed.
- Ten years perspective plan is devised.
- Benchmarking is created for institutional quality.
- Academic Audit is being conducted.
- Administrative Audit is being performed.

**SECTION III**

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

**22. Academic Programmes**

Number of new academic programmes developed or designed by faculty	<input type="text" value="2"/>
Number of faculty members involved in curriculum restructuring/revision/syllabus development	<input type="text" value="80"/>
Number of programmes in which evaluation process reformation taken up and implemented	<input type="text" value="18"/>
Number of active teaching days during the current academic year	<input type="text" value="180"/>
Average percentage of attendance of students	<input type="text" value="77"/>
Percentage of classes engaged by guest faculty and temporary teachers	<input type="text" value="12"/>
Number of self financed programmes offered	<input type="text" value="18"/>
Number of aided programmes offered	<input type="text" value="0"/>
Number of programmes discontinued during the year	<input type="text" value="0"/>

**23. Whether any systematic student feedback mechanism is in place?**

**24. Feedback Details (If answer to Question 20 is yes)**

Percentage of courses where student feedback is taken	<input type="text" value="100"/>
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**25. Is feedback for improvement provided to the faculty?**



## 26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	5
Number of minor research projects undertaken during the year	2
Number of major ongoing projects	10
Number of minor ongoing projects	1
Number of major projects completed	6
Number of minor projects completed	1
Number of major project proposals submitted for external funding	13
Number of minor project proposals submitted for external funding	29
Number of research publications in peer reviewed journals	81
Number of research publications in International peer reviewed journals	72
Number of research publications in national peer reviewed journals	9
Number of research papers accepted for publication in international peer reviewed journals	7
Number of research papers accepted for publication in national peer reviewed journals	2
Average of impact factor of publications reported	1
Number of books published	1
Number of edited books published	0
Number of books (single authored) published	0
Number of books (coauthored) published	1
Numbers of conferences attended by faculty	65
Number of international conferences attended	41
Number of national conferences attended	24
Number of papers presented in conferences	70
Number of papers Presented in International conferences	40
Number of papers presented in national conferences	21
Number of conferences organized by the institution	2

Number of faculty acted as experts resource persons	14
Number of faculty acted as experts resource persons - international	2
Number of faculty acted as experts resource persons- national	12
Number of collaborations with international institutions	1
Number of collaborations with national institutions	2
Number of linkages created during the year	5
Total budget for research for current year as a percentage of total institution budget	5
Amount of external research funding received in the year	5419000
Number of patents received in the year	1
Number of patents applied for in the year	2
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	4
Number of PhDs awarded during the year	4
Percentage of faculty members invited as external experts/resource persons/ reviewers/ referees or any other significant research activities	12

## SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

**27. Student Details and Support Mechanisms**

The total intake of students for various courses (Sanctioned)	3216
Actual enrollment during the year	3144
Student dropout percentage during the year	0
Success percentage in the final examination across the courses	89
Number of academic distinctions in the final examination and percentage	404 and 67
Number of students who got admitted to institutions of national importance	201
Number of students admitted to institutions abroad	80
Number of students qualified in UGC NET/ SET	0
Number of students qualified GATE/ CAT/ other examination (Specify)	201

**28. Does student support mechanism exist for coaching for competitive examinations?**
 Yes
**29. Student participation, if response is yes to Qn. 28**

Number of students participated	3144
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**30. Does student counseling and guidance service exist?**
 Yes
**31. Student participation, if answer to Qn. 30 is yes**

Number of students participated	3144
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**32. Career Guidance**

Number of career guidance programmes organized	13
Percentage of students participated in career guidance programmes	65

**33. Is there provision for campus placement?**

Yes

**34. If yes to Qn. 32**

Number of students participated in campus selection programmes

504

Number of students selected for placement during the year

422

**35. Does gender sensitization program exist?**

Yes

**36. If Answer is Yes to Qn 35**

Number of programmes organized

1

### 37. Student activities

Number of students participated in external cultural events	60
Number of prizes won by students in external cultural events	25
Number of cultural events conducted by the institute for the students	27
Number of students participated in international sports and games events	1
Number of students participated in national level sports and games events	212
Number of students participated in state level sports and games events	292
Number of students participated in university level sports and games events	190
Number of prizes won by students in international sports and games events	0
Number of prizes won by students in national level sports and games events	121
Number of prizes won by students in state level sports and games events	127
Number of prizes won by students in university level sports and games events	94
Number of sports and games events conducted by the institute for the students	7

### 38. Composition of students

Percentage of Scheduled Caste	10
Percentage of Scheduled Tribe	4
Percentage of other backward communities	34
Percentage of women students	37
Percentage of physically challenged	0
Percentage of rural students	40
Percentage of urban students	60

### 39. Scholarships and Financial Support

Number of students availing financial support from the institution	12
Amount disbursed as financial support from the institution	188000
Number of students awarded scholarship from the institution	39
Number of students received notable national / international achievements / recognition	1

#### 40. Student initiatives

Number of community upliftment programmes initiated by students	6
Number of literary programmes initiated by students	2
Number of social action initiatives based on science / environment initiated by students	2
Number of student research initiatives	5

**SECTION V**

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

**41. Whether perspective plan for overall developmental activities is created?**

- Yes **Yes**
- No

**42. If the answer for Qn. 41 is Yes, is the plan implemented and monitored?**

- Yes **Yes**
- No

**43. Whether benchmarking is created for institutional quality management efforts?**

- Yes
- No **Yes**

**44. If the answer to Question 43 is yes, please list the bench marking in various areas of development in bullet format**

- Governance.
- Teaching – Learning Process.
- Student Progression.
- Research & Development.
- Faculty Development.

**45. Is a Management Information System (MIS) in place?**

- Yes
- No **Yes**

**46. If answer to question 45 is Yes, please provide details of MIS applied to**

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(Enter the respective details corresponding to the serial numbers)

## 2) Student Admission

- At the Time the student seeks admission into the college, a MIS form is given to the student to fill the details.

## 3) Student Records

- The student record is maintained with all the details like

i.Name

ii.Roll no.

iii.Date of Birth

iv.parent Details

V.Permanent Address

vi.Temporary Address.

vii.Contact Numbers

viii. Guardian Details.

ix.Religion

X.Reservation Categories

Xi.Mode of admission

Xii.Percentages in 10th and 12th.

Xiii.Attendance and Marks details are also maintained.and

Xiv. Any other details that are relevant

## 6) Others

- Maintainance of college website.
- Maintainance of LCD Display Systems in the campus premises.
- SMS communication to Staff, Students and Parents.
- Email Communication to Staff and Students.
- Maintaining E-mail accounts (Staff and Students).
- Maintaining of Students Database.

\* Expansion is in process for other areas.



#### 47. Existence of learning resource management

	<b>YES</b>	<b>NO</b>
e - database in library	Yes	
ICT and smart class room	Yes	
e - learning sources (e- Books, e - Journals)	Yes	
Production of teaching modules		No
Interactive learning facilities	Yes	

48. Internal resource mobilization: Kindly provide the amount contributed

Research	<b>1001755</b>
Consultancy and Recruiting	<b>415970</b>
Student contribution	<b>0</b>
Alumni contribution	<b>0</b>
Well Wishers	<b>0</b>

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	<b>42450013</b>
Amount spent for student welfare	<b>2904101</b>
Amount spent for staff welfare	<b>1028519</b>

50. Is delegation of authority practiced

Yes / No : Yes

51. Does grievance redressal cell exist?

	<b>YES</b>	<b>NO</b>
<b>Faculty</b>	Yes	
<b>Student</b>	Yes	
<b>Staff</b>	Yes	

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received : **2**  
Number of grievances resolved : **2**

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received : **4**  
Number of grievances resolved : **3**

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received

1

Number of grievances resolved

1

55. Has the institution conducted any SWOT analysis during the year

Yes

**Yes**

No

56. The SWOT analysis was done by internal or by external agency

Internal

**External**

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- Excellent student-faculty ratio & Average experience of faculty is 8 – 9 years.
- Masters and PhD degree holders (>90%).
- Well equipped Library & Laboratory.

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- Inadequate number of lab faculty.
- Weak Alumni relations.

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- Launching new UG & PG programs every year.
- Student hostels and faculty quarters on Campus.

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet Format)

- Competition from international players.
- Sensitive Political and Social environment in Andhra Pradesh

61. Identify any significant progress made by the institution towards achieving the Goals and objectives during the year (list below in bullet format)

- IQAC is established and formally strengthened in the Academic Year 2013-14
- Application for the Deemed University status is submitted
- The Curricula / Syllabi of courses are oriented to ensure outcome.
- Extensive training programs for Faculty members for enhancing Pedagogical approaches are conducted
- Departments have imbibed quality research culture
- Active learning methods are implemented.

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- Developing the quality manuals as per the NAAC guidelines towards the improvement of the quality
- Quality Measures are taken as per the NAAC recommendations
- Organizing seminars and conferences as per the NAAC guidelines
- The curricula is revised and improved towards a learner centric approach.

**CONCLUDING REMARKS**

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.