



**VALLURUPALLI NAGESWARA RAO VIGNANA JYOTHI
INSTITUTE OF ENGINEERING AND TECHNOLOGY**
An Autonomous Institute, NAAC Accredited with 'A++' Grade
NBA Accredited CE, EEE, ME, ECE, CSE, EIE, IT - B.Tech Programs
Approved by AICTE, New Delhi, Affiliated to JNTUH
Recognized as "College with Potential for Excellence" by UGC
VignanaJyothi Nagar, Pragathi Nagar,
Nizampet (S.O), Hyderabad – 500 090, TS, India.
Telephone No: 040-2304 2758/59/60, Fax: 040-23042761
E-mail: postbox@vnrvjiet.ac.in, Website: www.vnrvjiet.ac.in



Minutes of the Meeting held on 13th July 2018 at 3.30PM

Members Present:

1. Dr.C.D.Naidu, Principal
2. Dr.B.Chenna Kesava rao, Director for advancements
3. Dr.Poonam Upadhyay, Coordinator, IQAC
4. Dr.S.Rajendra Prasad, In-charge, PAAC
5. All Heads of the Departments
6. All Deans
7. IQAC Internal members
8. Dr.B.D.V Chandra Mohan, In-charge Audit cell
9. Dr.C.Kiran Mai, Professor/CSE
10. Ms.Y.Bhanu Sree, Asst.Prof/CSE

The following resolutions are made:

- All the Heads of the Departments and Sections have presented their PPTs prepared for the forthcoming NAAC Peer Team Inspection before the Principal and IQAC Coordinator. In this connection, the Principle has suggested few modifications to be incorporated in the presentations to project the institutes strengths in better way.
- Dr. Poonam Upadhyay, IQAC Coordinator has nominated the members for five committees comprising of Five members in each to coordinate the smooth conduct of NAAC visit.
- The Principal suggested the Department NAAC Coordinators to review the files thoroughly as part of Internal Audit and submit the report within a week.
- Principal also directed the members concerned to the welfare and hospitality for the NAAC peer Team.
- The meeting was concluded with thanks to the chair.

-Sd-

Dr.Poonam Upadhyay

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Minutes of the Meeting held on 10-08-2018 at 4.00 PM

Members Present:

1. Dr.C.D.Naidu, Principal
2. Dr.B.Chenna Kesava rao, Director for advancements
3. Dr.Poonam Upadhyay, Coordinator, IQAC
4. Dr.S.Rajendra Prasad, In-charge, PAAC
5. All Heads of the Departments
6. All Deans
7. IQAC Internal members
8. Dr.B.D.V Chandra Mohan, In-charge Audit cell
9. Ms.Y.Bhanu Sree, Asst.Prof/CSE

The following resolutions are made:

- The Principal has expressed his gratitude to the All Deans/HODS/Sectional Heads, IQAC Coordinators and Members, NAAC Coordinates and faculty member for making the NAAC visit successful.
- Dr. Poonam Upadhyay, IQAC Coordinator, has discussed on the remarks and recommendations suggested by NAAC peer team for further improvement of the institute.
- The Chairman of IQAC, Dr C D Naidu has directed the HODs to come up with the Budget proposals for Organizing workshops and Conferences to improve the skills of staff and students.
- The HODs and Sectional Heads expressed their opinion of publishing the quality research in high indexed journals.
- The meeting has been concluded with the thanks to the chair.

-sd-

Dr.Poonam Upadhyay



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Minutes of the Meeting held on 18th August 2018 at 3.00 PM

Members Present:

1. Dr.C.D.Naidu, Principal
2. Sri.K.Harishchandra Prasad, General Secretary, Vignana Jyothi
3. Dr.A.S.Rao, Director for Project Mobilization and Globalization
4. Dr.B.Chenna Kesava rao, Director for advancements
5. Dr.Poonam Upadhyay, Coordinator, IQAC
6. Dr.S.Rajendra Prasad, Incharge, PAAC
7. All Heads of the Departments
8. All Deans
9. IQAC Internal members
10. Dr.B.D.V Chandra Mohan, Incharge Audit cell
11. Dr.C.Kiran Mai, Professor/CSE
12. Ms.Y.Bhanu Sree, Asst.Prof/CSE

The following are the resolutions made:

- Dr.D N Rao , the President of Vignana Jyothi has congratulated the members for achieving NAAC grade A++ (Scale of 3.73). He aspired the same spirit from the members in future endeavors.
- Sri B Sarath Gopal ,the General Secretary of Vignna Jyothi applauded all the faculty members in making the institute success for achieving highest grade in south India.
- Dr C D Naidu , the Principal has expressed his happiness and acknowledged thanks to the All Deans/HODs/Sectional Heads, IQAC Coordinators and Members, NAAC Coordinators and faculty member on obtaining NAAC A++ grade.
- Dr. PoonamUpadhyay ,the IQAC Coordinator, shared happiness with IQAC members and fellow colleagues. Also expressed the views on how we have improved in the quality of infrastructure, teaching and learning technologies and upgrading the curriculum in attaining the NAAC grade A++.

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- Dr.B.Chennakesava rao, Director for advancement & Dean Administration also expressed his happiness in the same regard. He said that the same energy need to be maintained in the upcoming visits and also need for improvement in research, publication and funding which can make us even more successful.
- (Dr. K Anuradha, Dean of Academics shared happiness with fellow colleagues and also highlighted the importance of revising the syllabus to suit the industrial needs.
- All HODs and few faculty members also expressed their blissfulness on achieving NAAC grade A++.
- Ms.S.Kanchana (H& S Dept) has concluded the meeting with the vote of thanks to all.

-Sd-

Dr.Poonam Upadhyay



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Minutes of the Meeting held on 14th September 2018 at 3.00PM

Members Present:

1. Dr.C.D.Naidu, Principial
2. Dr.B.Chenna Kesava rao, Director for advancements
3. Dr.Poonam Upadhyay, Coordinator, IQAC
4. Dr.S.Rajendra Prasad, Incharge, PAAC
5. All Heads of the Departments
6. All Deans
7. IQAC Internal members
8. Dr.B.D.V Chandra Mohan, Incharge Audit cell
9. Dr.C.Kiran Mai, Professor/CSE
10. Ms.Y.Bhanu Sree, Asst.Prof/CSE

The following are the resolutions made:

- Dr. PoonamUpadhyay , the IQAC Coordinator has expressed the need for Quality Indices developments for infrastructures, research, patents, Conferences, Publication, books publications, chapters publications etc.
- Dr. PoonamUpadhyay also suggested to review the 29 quality indicators on monthly basis in first week of every month. The performance to be monitored with a index scale of 0 to 1.
- All HODs shared their experiences of interactions with the other institute like IIT, NITs and funding with the agencies. They promised to get more number of quality publications and research with collaborations with them.
- The meeting has been concluded with the thanks to the chair.

-sd-

Dr.Poonam Upadhyay



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Minutes of the Meeting held on 12-10-2018 at 3.30PM

Members Present:

1. Dr.C D.Naidu, Principal
2. B.Chenna Kesava rao, Director for advancements
3. Dr..Poonam Upadhyay, Coordinator, IQAC
4. Dr.S.Rajendra Prasad, Incharge, PAAC
5. All Heads of the Departments
6. All Deans
7. IQAC Internal members
8. Dr.B.D.V Chandra Mohan, Incharge Audit cell
9. Dr.C.Kiran Mai, Professor/CSE
10. Ms.Y.Bhanu Sree, Asst.Prof/CSE

The following are the resolutions made:

- Dr. PoonamUpadhyay, the Coordinator, IQAC has proposed the principal for formation of new committee.
- Dr. PoonamUpadhyay, the Coordinator, IQAC) presented the 29 quality indicators to the HODsand requested for remarks.
- In this context, the chairman Dr C D Naidu sought the cooperation from all HODs to the IQAC Coordinators and provide the required information/data for calculating the quality indices.
- The Coordinator discussed the various aspects for which quality indices can be prepared. She welcomed the suggestions from the HODs.
- The meeting was concluded with thanks to the members

-Sd-

Dr.Poonam Upadhyay

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Minutes of the Meeting held on 14-12-2018 at 3.30PM

Members Present:

1. Dr.C.D.Naidu, Principial
2. Dr.B.Chenna Kesava rao, Director for advancements
3. Dr.Poonam Upadhyay, Coordinator, IQAC
4. Dr.S.Rajendra Prasad, Incharge, PAAC
5. All Heads of the Departments
6. All Deans
7. IQAC Internal members
8. Dr.B.D.V Chandra Mohan, Incharge Audit cell
9. Dr.C.Kiran Mai, Professor/CSE
10. Ms.Y.Bhanu Sree, Asst.Prof/CSE

The following are the resolutions made:

- Dr. Poonam Upadhyay , the coordinator of IQAC has directed the IQAC members to review the data of last half year collected from the different sources and give a report on it.
- The new AQAR format has been introduced to the IQAC members and requested the HODs to appoint the departmental coordinators to coordinate with IQAC.
The coordinator IQAC has requested the EEE Department to carry out the Energy Audit and to submit the detailed report to IQAC. The HOD/EEE was requested to suggest different energy conservative methods in the institute.

The HOD, EEE department expressed the proposed plans to carry out the energy audit

The meeting has been concluded with the thanks to the chair.

-sd-

Dr.Poonam Upadhyay



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Minutes of the Meeting held on 11-01-2019 at 3.30PM

Members Present:

1. Dr. C. D. Naidu, Principal
2. Dr. B. Chenna Kesava rao, Director for advancements
3. Dr. Ramesh Babu Veligatla, Coordinator, IQAC
4. Dr. S. Rajendra Prasad, Incharge, PAAC
5. All Heads of the Departments
6. All Deans
7. IQAC Internal members
8. Dr. B. D. V Chandra Mohan, Incharge Audit cell
9. Dr. C. Kiran Mai, Professor/CSE
10. Ms. Y. Bhanu Sree, Asst. Prof/CSE

The following are the resolutions made:

- Dr. V. Ramesh Babu, Associate Professor of EEE department has been appointed as Coordinator for IQAC and he has been introduced to the IQAC members by Dr. Poonam Upadhyay and the principal Dr. C. D. Naidu .
- Former Coordinator of IQAC (Dr. Poonam Upadhyay) has shared her experience in IQAC as a coordinator since 2013.
- The plan of action has been initiated for the upcoming academic year in the improvements of quality indices.
- The former Coordinator, of IQAC (Dr. Poonam Upadhyay) suggested views on quality indices about the research, publications, consultancy, research projects, teaching and learning methods, placements, student performance, organizing workshop/seminars/conferences, feedback etc.
- The meeting was concluded with the thanks to the chair.



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Minutes of the Meeting held on 25-01-2019 at 3.00PM

Members Present:

1. Dr.C.D.Naidu, Principal
2. Dr.B.Chenna Kesava rao, Director for advancements
3. Dr.V.Ramesh Babu, Coordinator, IQAC
4. Dr.S.Rajendra Prasad, Incharge, PAAC
5. All Heads of the Departments
6. All Deans
7. IQAC Internal members
8. Dr.B.D.V Chandra Mohan, Incharge Audit cell
9. Dr.C.Kiran Mai, Professor/CSE
10. Ms.Y.Bhanu Sree, Asst.Prof/CSE

The following are the resolutions made:

- All the HODs and sectional head have expressed their views on plan of action for the NBA visit before Principal and IQAC Coordinator. The Principle has given some suggestion for the HODs in this regard.
- Dr. V. Ramesh Babu, the Coordinator, IQAC has given notification for internal Auditing for forthcoming NBA visit and requested principle to form a committee for internal audit.
- The principle and IQAC coordinator suggested all HOD's and Sectional Head's to keep the all relevant documents to be organized way for the visit of internal Audit.
- The principle also suggested the HODs to instruct their department NBA coordinators to verify all the documents and supporting files before the internal Audit

The meeting has been concluded with the thanks to the chair.

-Sd-

Dr.V.Ramesh Babu



Estd.1995

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IQAC

Minutes of the Meeting held on 25-01-2019 at 3.30PM

Members Present:

1. Dr.C.D.Naidu, Principal
2. Dr.B.Chenna Kesava rao, Director for advancements
3. Dr.V.Ramesh Babu, Coordinator, IQAC
4. Dr.S.Rajendra Prasad, Incharge, PAAC
5. All Heads of the Departments
6. All Deans
7. IQAC Internal members
8. Dr.C.Kiran Mai, Professor/CSE
9. Ms.Y.Bhanu Sree, Asst.Prof/CSE

The following are the resolutions made:

- The meeting started with opening remarks of Chairman and Coordinator IQAC.
- All Head's of departments and sectional head's have presented their NBA departmental PPT's before principle and IQAC coordinator
- The principal has suggested all the HOD's and Sectional heads to maintain the uniformity in the NBA presentations.
- The principle and IQAC coordinator have suggested a few modifications that need to be incorporated in the PPT.
- The departmental NBA coordinators have also expressed their views on the preparations for the upcoming NBA visit and asked if they need additional preparations that need to be made for the forthcoming visit.
- The meeting was concluded by Coordinator, IQAC.

-sd-

Dr.V.Ramesh Babu



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Minutes of the Meeting held on 01-03-2019 at 3.30PM

Members Present:

- 1 Dr.C.D.Naidu, Principial
- 2 Dr.B.Chenna Kesava rao, Director for advancements
- 3 Dr.V.Ramesh Babu, Coordinator, IQAC
- 4 All Heads of the Departments
- 5 All Deans
- 6 IQAC Internal members
- 7 Dr.B.D.V Chandra Mohan, Incharge Audit cell
- 8 Dr.C.Kiran Mai, Professor/CSE
- 9 Ms.Y.Bhanu Sree, Asst.Prof/CSE

The following are the resolutions made:

- The principal has initiated the discussions in regard of the preparations for the NBA visit which is scheduled on 5th and 6th of March.
- Dr. V. Ramesh Babu, the IQAC Coordinator has nominated the members for different committees. Also he has given responsibility to each committee in the view of NBA visit.
- The plan of action for the visit has been finalized and route map for the visit ws prepared.
- All the NBA coordinators were informed to complete the preparation and also requested them to give data criteria wise by maintaining files in an order before the NBA visit.
- The Hospitality committee has been alerted regarding the Hospitality for the NBA visit.
- The meeting has been concluded by the coordinator with thanks to the chair.

-Sd-\

Dr.V.Ramesh Babu



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Minutes of the Meeting held on 12-04-2019 at 4.00 PM

Members Present:

1. Dr.C.D.Naidu, Principial
2. Dr.V.Ramesh Babu, Coordinator, IQAC
3. Dr.S.Rajendra Prasad, Incharge, PAAC
4. All Heads of the Departments
5. All Deans
6. IQAC Internal members
7. Dr.B.D.V Chandra Mohan, Incharge Audit cell
8. Dr.C.Kiran Mai, Professor/CSE
9. Ms.Y.Bhanu Sree, Asst.Prof/CSE

The following are the resolutions made:

- The Principal has congratulated all Deans/HODS/Sectional Heads, IQAC Coordinators and Members, NBA Coordinators and faculty member for making the NBA visit successful.
- The IQAC Coordinator expressed the gratitude to all the sectional head's, HOD's and also NBA coordinators in this regard and sought the same spirit from the members for the upcoming AQAR filling.
- IQAC Coordinator has requested all the HOD's to allocate an exclusive member from each department to act as single point of contact (SPOC) for AQAR preparation.
- All HOD's have submitted the remarks individually and principal recommended the changes accordingly.
- The meeting was concluded with thanks to the chair.

-Sd-

Dr.V.Ramesh Babu



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Minutes of the Meeting held on 10-05-2019 at 4.00 PM

Members Present:

1. Dr.C.D.Naidu, Principial
2. Dr.B.Chenna Kesava rao, Director for advancements
3. Dr.Ramesh Babu Veligatla, Coordinator, IQAC
4. Dr.S.Rajendra Prasad, Incharge, PAAC
5. All Heads of the Departments
6. All Deans
7. IQAC Internal members
8. Dr.B.D.V Chandra Mohan, Incharge Audit cell
9. Ms.Y.Bhanu Sree, Asst.Prof/CSE

The following are the resolutions made:

- Dr. V. Ramesh Babu , the coordinator has initiated the meeting and requested to start the AQAR for the academic year of 2018-19.
- The IQAC Coordinator requested all the Department AQAR coordinators to notify and follow the modifications that are taken place in the new AQAR format.
- The Coordinator of IQAC has explained about the quality indices followed by the institute to the AQAR coordinators.
- The Coordinator of IQAC has suggested all the Department AQAR coordinators to meet the all Quality indicators while filling the AQAR.
- The meeting has been concluded with the thanks to the chairman.

-Sd-

Dr.V.Ramesh Babu



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Minutes of the Meeting held on 11-05-2019 at 4.00 PM

Members Present:

1. Dr.C.D.Naidu, Principial
2. Dr.B.Chenna Kesava rao, Director for advancements
3. Dr.Poonam Upadhyay, Coordinator, IQAC
4. Dr.S.Rajendra Prasad, Incharge, PAAC
5. All Heads of the Departments
6. All Deans
7. IQAC Internal members
8. Dr.B.D.V Chandra Mohan, Incharge Audit cell
9. Dr.C.Kiran Mai, Professor/CSE
10. Ms.Y.Bhanu Sree, Asst.Prof/CSE

The following are the resolutions made:

- The Coordinator, of IQAC has presented the PPT on quality indices of each department about the research, publications, consultancy, research projects, teaching and learning methods, placements, student performance, organizing workshop/seminars/ conferences, feedback etc.
- The Coordinator, of IQAC (Dr. V. Ramesh Babu) has congratulated the Civil Department which stands highest in carrying out the consultancy and research projects.
- The Coordinator, of IQAC (Dr. V. Ramesh Babu) has also appreciated the Electrical and Electronics Engineering Department for publishing more number of publications.
- All HOD's were requested to submit the AQAR data as per the format on are before 31st August 2019 by the Coordinator.
- The meeting has been concluded with the thanks to the chair.

-Sd-

Dr.V.Ramesh Babu