

Central Library

EMS

Library Collection Details

1. Titles:15444
2. Volumes:73212
3. Reference Books:13861

Library Services

- OPAC Service
- M-LEARNING Service
- Digital Library Service
- Photocopying Service
- Reference Service
- Book Reservation Service
- Inter Library Loan Service
- Digital display Service

Special Features

Highly qualified, efficient library staff to ensure the best possible information services. Standard textbooks and books by well-known authors are stocked, and every effort is made to obtain all titles recommended by the faculty. Multiple copies of popular books are bought to make them available to as many students as possible. A copier facility is also provided for the benefit of those who access the library. Fully automated for day-to-day operations, the library has 3 servers and 32 clients.

Membership

All students, faculty members and employees of the institute are eligible for the membership of the library.

Library Automation

The Libsys software is used for Library Automation.

Bar-coding System

- All the books are bar-coded in the library & barcode laser scanners are used in the circulation counter for book transaction.

Network Connections

- Internet connection through fiber optic.

- Internet

Institutional Membership

- DELNET, Delhi
- BRITISH LIBRARY

Library Working Hours

Monday - Saturday

- Working Hours - 8.00 a.m. to 08.00 p.m.
- Transactions - 9.00 a.m. to 8.00 p.m.
- Digital Library - 9.00 a.m. to 8.00 p.m.

Rules and Regulations

Open access system is followed in the Library

- Strict and absolute silence shall be observed in the Library.
- Cell Phone to be switched off inside the Library.
- Bags, Big handbags, Raincoat, Jerkin and Casual wears are strictly prohibited inside the library.
- Members are requested to keep their belongings at the entrance of the Library. However they are advised not to leave cell phones, purse, money, credit card and other valuables in the handbag outside the library. These items are liable to be lost.
- Library users are strictly prohibited from taking the borrowed and stamped books again inside the library.
- If the due date falls on a holiday for the Library, the next working day will be taken as the due date.
- Books will be issued to the members only on producing the Membership card.
- If any book is lost or damaged beyond repair, the person responsible shall replace it with a new copy or pay double the cost of the recent price and handling charges or as may be decided by the librarian.
- Membership Cards are not transferable. Books will not be issued to students on the Membership Card of staff members.
- Books will be issued subject to availability only.
- No sub-lending of books is permitted.
- Any kind of marking, underlining, clipping of books is absolutely forbidden. Readers shall be held responsible for any damage done to the book belonging to the Library and shall be required to replace such book or pay the value thereof.
- Absence from the college will not be allowed as an excuse for the delay in the return of books.
- Under special circumstances, the Librarian may refuse the issue of books or recall the books already issued from any member without assigning any reason thereof.
- The following conditions are to be followed for the renewal of books.
 - [i] The book has to be produced in the Library for renewal.
 - [ii] More than one renewal will not be allowed.
- No reminders will be issued to individuals but consolidated list of defaulters will be displayed in the library notice board.
- The borrower will be responsible for any loss or non-return of any books issued against his / her original or duplicate Library Member ID Card.

- Reference books, Newspapers, Magazines, Journals should not be taken out.
- New books received will be on display for a week.
- The Library may accept donation of manuscripts, books, periodicals etc. from the donors. Such donations once accepted will become the absolute property of the college.
- Library timings details of fine structure are displayed on the Library Notice Boards.