



Estd.1995

VNR VIGNANA JYOTHI INSTITUTE OF ENGINEERING & TECHNOLOGY
UGC Autonomous, Accredited by NAAC with "A" Grade
Recognized as College with Potential for Excellence by UGC
Vignana Jyothi Nagar, Bachupally, Nizampet (SO), Hyderabad - 500 090

**MINUTES OF THE 34TH GOVERNING COUNCIL MEETING HELD AT 11.00 A.M.
ON 21ST APRIL 2017.**

MEMBERS PRESENT

01. Dr. D.Nageswara Rao, Chairman
02. Sri K. Harishchandra Prasad, Member
03. Sri B. Sarath Gopal, Member
04. Dr. S. Srinivasulu, Professor, Civil Engg., JNTU College of Engg., Member
05. Sri Yellaiah, Member, RJD, Dept. of Technical Education, TS
06. Dr. B. Narendra Kumar, Dy. Dean, Admin & Finance, Member
07. Sri B.V. Krishna Rao, Member

MEMBERS ON LEAVE OF ABSENCE

08. Er. J.S. Rao, Member
09. Sri Harish Cherukuri, Member
10. Sri D. Suresh Babu, Member
11. Sri K. Raja Rao, Member
12. Sri Ajay Narne, Member
13. Dr. S.Venkateswara Rao, Founder Principal, VNRVJIET, Member
14. Secretary, SBTET, Telangana, Member
15. Prof. Sydney Reberio, Member, UGC Nominee
16. Regional Officer & Dy. Director, SCRO, AICTE, Hyderabad, Member
17. Ms. R.Manjula Sree, HOD, EIE, Member
18. Dr. C.D.Naidu, Principal & Member Secretary

SPECIAL INVITEES PRESENT

19. Dr. A.S.Rao, Director, Centre for Projects Mobilization and Globalization
20. Dr. A. Mallika, HOD/CE
21. Dr. K.Anuradha, HOD,EEE & Dean, Academics
22. Dr. M.V.R.D. Prasad, HOD, ME
23. Dr. Y. Padma Sai, HOD, ECE
24. Ms. B.V. Kiranmayee, HOD, CSE
25. Dr. G. Suresh Reddy, HOD, IT
26. Dr. T.Srinivasa Rao, HOD, AE
27. Dr. T. Jayashree, HOD, H&S
28. Dr. K. Ramujee, Dean & Controller of Examinations
29. Dr. Poonam Upadhyay, Coordinator, IQAC
30. Dr. G.Rameshchandra, Head, RCC
31. Dr. Pardhasaradhi, Head, T&P
32. Mr. S. Pranavanand, Incharge HoD, EIE

MINUTES

34.1 CONFIRMATION OF THE MINUTES OF THE 33rd GOVERNING COUNCIL MEETING, AND 48th FINANCE, PLANNING & DEVELOPMENT COMMITTEE MEETING

34.1.1. Minutes of 33rd Meeting of the Governing Council held on 02nd September 2016: The Council resolved that the minutes of the 33rd Meeting of the Governing Council of VNR Vignana Jyothi Institute of Engineering & Technology, held on 02nd September 2016, be treated as read and confirmed.

34.1.2 Minutes of the 48th Meeting of the Finance, Planning & Development Committee held on 14th October 2016: The Council resolved that the minutes of the 48th meeting of the Finance, Planning and Development Committee of VNR Vignana Jyothi Institute of Engineering & Technology, held on 14th October 2016 be treated as ratified.

34.1.3. Minutes of the 49th Meeting of the Finance, Planning & Development Committee held on 17th March 2017: The Council resolved that the minutes of the 49th meeting of the Finance, Planning and Development Committee of VNR Vignana Jyothi Institute of Engineering & Technology, held on 17th March 2017 be treated as ratified.

34.1.4. (49.14) Chairman enquired about budget for the financial year 2017-18 and the five year Budget plan for Infrastructure to be approved by the Finance, Planning & Development committee .

Action: Deputy Dean, Admin & Fin

34.2 REVIEW OF ACTION TAKEN REPORT ON THE MINUTES OF THE 33rd GOVERNING COUNCIL MEETING.

34.2.1. Open House: The Committee suggested the following:

- i. A report on open house is to be included in GC meeting agenda and notes.
- ii. Open house and convergence may be conducted in different dates for the improvement of students participation.
- iii. In Open house one corner should be allotted for startups to focus on VNRVJIET innovators.
- iv. Chairman enquired about the student participation and involvement in weekend labs and suggested to provide the impact factor for the same.

Action: Head/RCC

34.2.2. VNRVJIET Hostels:

- i. Chairman and General Secretary enquired about the readiness for occupation of hostels and suggested that senior faculty / hostel incharges have to experience the living in hostels before the students occupation.
- ii. Committee has suggested to finalize the hostel mess contractor by conducting a meeting with Building Works Committee.

Action: Dy. Dean, Admin & Fin.

34.2.3. Centre for Teaching & Learning:

Committee suggested the following:

- i. To identify a room for the Centre for 'Teaching and Learning' and to recruit one Administrator for the Centre.
- ii. Academic Section in association with the Centre for Teaching and Learning to start a Nodal agency.
- iii. Status and advantages of all new initiatives since their inception has to be prepared.

- iv. Chairman briefed about **Prototyping of WIT & WIL**, a new initiative: Appreciation of the syllabus of a course - a scenario has to be created where all the terms mentioned in the syllabus are mapped with the scenario and to be certified by an Industry Partner. The effectiveness of the Prototyping of the **WIT & WIL** is to be presented to the Governing Council.

Action: All HoDs

34.2.4. CAMS:

- Chairman informed Dy. Dean, Admin & Fin. to implement payroll module for the month of April, 2017 through CAMS.

Action: Dy. Dean, Admin & Fin

34.2.5. Seminars/Workshops/Faculty Development Programs/Training Programmes, etc. Organised and Conducted.

- i. Committee appreciated CSE department for the conduct of good number of FDPs and Training Programmes.
- ii. Chairman suggested to conduct more activities on Faculty Development Program/Seminars/ Training Programmes for the next academic year.

Action: All HODs.

34.3. REPORT ON Academic and Other Important Activities and Events since the Last Meeting of the Governing Council:

34.3.1. Guest Lectures Organised:

- Chairman instructed to improve the faculty and student attendance for the guest lectures.
- Chairman insisted that adherence to the Institute calendar must happen for all the listed events.

Action: All HODs.

34.3.2. Student Attendance:

Chairman observed that there is a declination in student attendance and committee asked for reasons for low attendance and steps to improve the attendance.

Action: All HODs.

34.3.3. Special Interest Groups (SIGs):

Governing Council has suggested to list the generalized activities of the SIGs and also enquired about the effectiveness and impact of the SIG meetings conducted in the departments.

Action: All HODs.

34.3.4. Faculty Publications:

Governing Council suggested to monitor the faculty research quality index.

Action: All HODs & IQAC.

34.3.5. Certificate Courses:

- i. Chairman enquired about Income & Expenditure statement for the certificate courses.

Action: Dy. Dean, Admin & Fin.

34.3.6. Grants Sanctioned:

- i. Committee observed that there is a fall in Grants sanction by various funding agencies. Research & Development activities in the Institute should pave way for the increase of funding for the projects and find out ways for generating grants. All faculty members having Ph.Ds should submit proposals to funding agencies.

- ii. Out of 371 faculty 7 – 8 Crores revenue needs to be generated.
- iii. Department wise faculty paper publications and the grants applied for the year 17-18 need to be presented.

Action: All HoDs and Head, RCC

34.3.7. Students Results:

- Chairman has commented that Results are the reflection of student attendance and all HoDs are informed to take measures for the improvement of results.
- HOD, Automobile Engineering is suggested to continue the remedial teaching and counselling for the improvement of the pass percentage.

Action: HoD/AE

34.3.8. The Members of the Governing Council observed the following:

- i. Dr.S.Srinivasulu suggested that Internet facility may be made available only in the laboratory. He suggested to keep novels in the labs. He has quoted that **“Outside environment should have ambience/amenities and pleasure, Inside environment should reflect academics & technology”**.
- ii. Mr.K. Harish Chandra Prasad, Vice President, Vignana Jyothi suggested to make laptops compulsory to all the UG students.
- iii. Chairman suggested to approach the Axis Bank with the proposals for the laptop loans for the students.
- iv. Suggested to get the feasibility study of building and auditorium as the roof top of the existing buildings.

34.3.9. TEQIP-II

- i. The Committee approved the receipts, payments and monthly expenditure incurred up to March, 2017.
- ii. The Committee approved the proposed enhanced procurement limit by 10% i.e. 35% of 400 lakhs and 25% of additional grant. The total procurement plan approved is Rs. 165 lakhs
- iii. The Committee approved for the proposed expenditure of additional grant of Rs. 1 crore.

34.3.10. The meeting concluded with thanks to the Chair and Members.



(Dr. C.D. NAIDU)

Principal – Member Secretary
Governing Council, VNR VJIET

To
The Chairman and the Members.