



**VNR VIGNANA JYOTHI INSTITUTE OF ENGINEERING & TECHNOLOGY**

UGC Autonomous, Accredited by NBA & NAAC with "A" Grade

Recognized as College with Potential for Excellence by UGC

Bachupally, Nizampet (SO), Hyderabad - 500 090

**MINUTES OF THE 33<sup>RD</sup> GOVERNING COUNCIL MEETING HELD AT 11.00 A.M.  
ON 02<sup>ND</sup> SEPTEMBER 2016.**

**MEMBERS PRESENT**

01. Dr. D.Nageswara Rao, Chairman
02. Sri K. Harishchandra Prasad, Member
03. Sri K. Satyanarayana, Member
04. Sri B. Sarat Gopal, Member
05. Dr. V. Venkata Ratnam, Member
06. Sri Ajay Narne, Member
07. Sri N. Bhanu Prasad, Member
08. Dr. S. Srinivasulu, Professor, Civil Engg., JNTU College of Engg., Member
09. Dr. S.Venkateswara Rao, Founder Principal, VNRVJIET, Member
10. Dr. A. Subhananda Rao, Chief Executive Officer, Vignana Jyothi, Member.
11. Ms. R.Manjula Sree, HOD, EIE, Member
12. Dr. C.D.Naidu, Principal & Member Secretary

**MEMBERS ON LEAVE OF ABSENCE**

13. Er. J.S. Rao, Member
14. Sri Harish Cherukuri, Member
15. Sri D. Suresh Babu, Member
16. Sri K. Raja Rao, Member
17. Secretary, SBTET, Telangana, Member
18. Prof. Sydney Reberio, Member, UGC Nominee
19. Regional Officer & Dy. Director, SCRO, AICTE, Hyderabad, Member
20. Sri N. Narayana Reddy, Member, RJD, Dept. of Technical Education, TS

**SPECIAL INVITEES PRESENT**

21. Dr. A.S.Rao, Director, Centre for Projects Mobilization and Globalization
22. Ms. Sandhya Kode, Director for Advancement, Vignana Jyothi
23. Dr. A. Mallika, HOD/CE
24. Dr. K.Anuradha, HOD,EEE
25. Dr. M.V.R.D. Prasad, HOD, ME
26. Dr. Y. Padma Sai, HOD, ECE
27. Dr. B. Raveendra Babu, HOD, CSE
28. Mr. G. Suresh Reddy, HOD, IT
29. Mr. T.Srinivasa Rao, HOD, AE
30. Dr. T. Jayashree, HOD, H&S
31. Dr. K. Ramujee, Exams & Evaluation
32. Dr. Poonam Upadhyaya, Coordinator, IQAC
33. Dr. G.Rameshchandra, Head, RCC
34. Dr. Pardhasaradhi, Head, T&P
35. Mr. V. Nageshwar, Nodal Officer –Finance, TEQIP-II

**SPECIAL INVITEES ABSENCE**

36. Dr. B.Naga Malleswara Rao, Vice Principal & Dean, Academics

## MINUTES

### **33.1 CONFIRMATION OF THE MINUTES OF THE 32<sup>ND</sup> GOVERNING COUNCIL MEETING, AND 47<sup>TH</sup> FINANCE, PLANNING & DEVELOPMENT COMMITTEE MEETING**

**33.1.1. Minutes of 32<sup>nd</sup> Meeting of the Governing Council held on 22<sup>nd</sup> April 2016:** The Council resolved that the minutes of the 32<sup>nd</sup> Meeting of the Governing Council of VNR Vignana Jyothi Institute of Engineering & Technology, held on 22<sup>nd</sup> April 2016, be treated as read and confirmed.

**33.1.2. Minutes of the 47<sup>th</sup> Meeting of the Finance, Planning & Development Committee held on 01<sup>st</sup> July, 2016:** The Council resolved that the minutes of the 47<sup>th</sup> meeting of the Finance, Planning and Development Committee of VNR Vignana Jyothi Institute of Engineering & Technology, held on 01<sup>st</sup> July 2016 be treated as ratified.

**33.1.3. Minutes of the 09<sup>th</sup> Meeting of the Budget & Finance Committee held on 05<sup>th</sup> May, 2016:** The Council resolved that the minutes of the 09<sup>th</sup> meeting of the Budget & Finance Committee Meeting of VNR Vignana Jyothi Institute of Engineering & Technology, held on 05<sup>th</sup> May 2016 be treated as ratified.

**33.1.4. Minutes of the 08<sup>th</sup> Meeting of the Academic Council held on 27<sup>th</sup> May, 2016:** The Council resolved that the minutes of the 08<sup>th</sup> meeting of the Academic Council of VNR Vignana Jyothi Institute of Engineering & Technology, held on 27<sup>th</sup> May 2016 be treated as ratified.

**33.1.5. (47.2.)** The Committee suggested the following:

- Effectiveness of Women Grievance Redressal Cell – Genuine grievances may be encouraged.
- Training for placement to the students must be given at the third year level and to increase the opportunities to students and the salary to be offered to students to increase from Rs.7 lakhs to 11 lakhs per annum.
- The Committee indicated that we should target to get the highest grade for Re-Accreditation of NAAC.
- There is a need to induct Professors of eminence in each of the departments to have guidance for the departments and to compensate the services of Prof. S. Raja Ratnam, Prof. P.Nageswara Rao and Prof. K.S.V. Rahda Krishna.
- Thorough exercise is needed in filling up National Institutional Ranking Framework (NIRF), MHRD format.
- To establish an Internet of Things (IOT) lab.
- VJ Hub Incharges are to be identified.
- Small amount of scholarships may be given to students for their immediate requirements as and when the students approach the Head of the Department.

### **33.2. REVIEW OF ACTION TAKEN REPORT ON MINUTES OF THE 32<sup>ND</sup> GOVERNING COUNCIL MEETING.**

**33.2.1.** The Committee suggested that the open house may be conducted in March 2017 and may invite the prospective students and their parents to view the project showcase.

**Action: Head/RCC**

The Committee suggested to review the availability and need for lab assistants in the departments and initiate plan to recruit.

**Action: HODs.**

**33.2.2.** The Committee informed that there is no locking period and it is tenancy period for vacating the leased hostels as per the respective agreements. Dean, Admn & Fin may inform the building owners accordingly. The Hostel Supervisor/Contractor may be instructed to shift the girls students to the new hostel.

**Action:** Dean, Admin & Fin, Warden, Girls Hostel.

**33.2.3.** The Committee suggested that a 3-day refresher course may be conducted to the newly joined faculty in the areas of Nano-Technology. The Committee also suggested that a training on Teaching & Learning methods by Ms. Sandhya Kode with collaboration of faculty may be conducted. Centre for Teaching & Learning may be established.

**Action:** HOD/H&S.

**33.2.4. CAMS:**

The Committee suggested that Bio-metric attendance of faculty and staff is to be made operational and leaves of faculty are to be integrated.

**Action:** Dr. N. Mangathayaru, Prof/IT.

**33.2.5. IQAC:**

The Committee suggested that B-Block Seminar Hall and K.S. Auditorium are to be renovated and proposals are to be submitted to Building & Works Committee for approval.

The Committee also suggested that a shelter may be planned opposite to the SAC building to create additional space for the students to take lunch and the proposal may be submitted to Building & Works Committee for approval.

**Action:** HOD/Civil & Site Engineer.

**33.2.6. Guest Lectures Organised:**

The Committee observed that the activities in Institute Calendar is not adhered. The HODs and sectional heads may ensure the adherence and conduct the events as per the calendar.

**Action:** HODs.

**33.2.7. Seminars/Workshops/Faculty Development Programs/Training Programmes, etc. Organised and Conducted.**

The Committee observed that CSE dept has not conducted activities like seminar/workshop/faculty development programme and should improve the same.

**Action:** HOD/CSE.

**33.3. REPORT ON STAFF MATTERS:**

**Number of Faculty available dept- wise.**

The faculty requirement dash board to be updated on a continuous basis. The faculty are to be ratified through properly constituted Selection Committee.

**Action:** Dean, Admn & Fin.

**33.3.1. Achievements:**

The Committee congratulated Ms. N.Chandana who won II position in the National Conference titled “**Studies on Bioremediation of Lead by Lead-Resistant Micro – Organisms**” in “**Chemix#16**” at VNIT, Nagapur and also all faculty and students who have won awards in various technical and sports events.

The Committee also congratulated the I B.Tech ME students who have won second & third prizes in the Quiz competition conducted at VNR VJIET on the occasion of World IP Day Celebrations.

The Committee also congratulated the III B.Tech EIE students who have received cash prizes for LIGO presentation.

**33.3.2. Report on Important Communications, Policy Decisions, Received from UGC, AICTE, JNTUH and Govt. of T.S., etc. :**

**UGC: College with Potential for Excellence:**

Principal informed the Committee members that an amount of Rs.1.5 crore may be spent on headwise and a report of the same should be submitted to UGC. The Council approved the same.

**33.3.3. TEQIP – II ACTIVITIES:**

- a) The Committee noted that the faculty participated/organized workshops/seminars/conferences are very less and need to be improved.
- b) The Committee approved to pay the honorarium of Rs.5,000/- for the guest faculty from IIT, IIM, NIT and Foreign Universities which is proposed by TEQIP-II.
- c) **Budget:** The Committee approved the receipts, payments and monthly expenditure incurred up to July, 2016.

**33.3.4. Any other matter:**

The Committee felt that Ms. Sandhya Kode may be requested to review and give a feedback on Annual IQAC report to be submitted to NAAC.

**Action:** IQAC, Coordinator.

**33.3.5. The Members of the Governing Council observed the following:**

- i. No. of Guest Lectures arranged for students need to be increased.
- ii. More Faculty Development Programmes need to be arranged.
- iii. Conference Hall and Canteen facilities are to be improved.
- iv. Outcome Based Education and effective implementation of WIT & WIL at the faculty level requires attention.

**33.3.6. The council suggested the HODs to initiate the following activities.**

HOD/CE	-- Temporary Lunch Room, Seminar Halls & Auditorium
HOD/EEE	-- Outcome Based Education in NBA
HOD/ME	-- Conduction of Seminars & Workshops at Institute Level
HOD/ ECE	-- Establishment of IOT lab
HOD/CSE	-- Renovation of Seminar Halls & Auditorium.
HOD/IT	-- Networking for entire Institute and discipline among the students.
HOD/EIE	-- Taking of tutorial and remedial classes to improve academic performance
HOD/AE	-- Airconditioning of Seminar Halls & Auditorium
HOD/H&S	-- Centre for Education Technology

33.3.7. The meeting concluded with thanks to the Chair.

Sd/-  
(Dr. C.D. NAIDU)  
Principal – Member Secretary  
Governing Council, VNR VJIET

To  
The Chairman and the Members.